



STATE OF TENNESSEE  
DEPARTMENT OF FINANCE AND ADMINISTRATION  
DIVISION OF INTELLECTUAL DISABILITIES SERVICES  
ANDREW JACKSON BUILDING, 15<sup>TH</sup> FLOOR  
500 DEADERICK STREET  
NASHVILLE, TN 37243

**MEMORANDUM**

**MEMO # 0137**

**DATE:** March 9, 2010

**TO:** C. J. McMorran, West Tennessee Regional Director  
John Craven, East Tennessee Regional Director  
Kathleen Clinton, Middle Tennessee Regional Director

**FROM:** James R. Finch, Ed.D.  
Deputy Commissioner *JRF*

**SUBJECT:** Recoupment for failure to provide RN oversight

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This memo provides clarification regarding the policy on recoupment for failure to provide RN oversight as required for Level 4 Residential Habilitation and Supported Living and for Level 6 Residential Habilitation, Supported Living, and Day Services.

When there is a failure to provide health care oversight by a registered nurse, the difference between the authorized level and the next lower level shall be recouped, in accordance with the following:

Authorized level for which RN oversight was not provided	Next lower level not requiring RN oversight	Recoupment amount per day
Residential Habilitation Level 6	Residential Habilitation Level 3	Difference between Residential Habilitation Level 6 and Level 3
Residential Habilitation Level 4	Residential Habilitation Level 3	Difference between Residential Habilitation Level 4 and Level 3
Supported Living Level 6	Supported Living Level 3	Difference between Supported Living Level 6 and Supported Living Level 3
Supported Living Level 4	Supported Living Level 3	Difference between Supported Living Level 4 and Supported Living Level 3
Day Services Level 6	Next lower Day Services Level	Difference between Day Services Level 6 and the next lower Day Services Level

The recoupment will be done without amending the Individual Support Plan (and without a void and adjustment). The Division of Intellectual Disabilities Services will document the recoupment in its files for audit purposes.

Please distribute this memo to your staff, Independent Support Coordinators and other waiver service providers.

JRF:wlm

cc: Lee Vestal  
Pat Nichols  
Lucia Beiler